

REPORT OF GROUP DIRECTOR, NEIGHBOURHOODS AND HOUSING

LICENSING SUB-COMMITTEE: 22/11/2016	Classification DECISION	Enclosure
Application for a Premises Licence Forest Road Brewing Co., Railway Arch 355, Westgate Street, Hackney, London, E8 3RL	Ward(s) affected London Fields	

1. SUMMARY

Applicant(s) Ferment London Ltd	In SPA Not Applicable
Date of Application 03/10/2016	Period of Application Permanent
Proposed licensable activity Late Night Refreshment Supply of Alcohol (On and Off Premises)	
Proposed hours of licensable activities	
Late Night Refreshment	Standard Hours: Fri 23:00-00:00 Sat 23:00-00:00
Primary:	
Supply of Alcohol	Standard Hours: Mon 15:00-23:00 Tue 15:00-23:00 Wed 15:00-23:00 Thu 15:00-23:00 Fri 15:00-00:00 Sat 12:00-00:00 Sun 12:00-22:00
Primary:	
The opening hours of the premises	
Primary	Standard Hours: Mon 15:00-23:30 Tue 15:00-23:30 Wed 15:00-23:30 Thu 15:00-23:30 Fri 15:00-00:30 Sat 12:00-00:30 Sun 12:00-22:30
Capacity: Not known	
Policies Applicable	LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety),
List of Appendices	A – Application for a premises licence and supporting documents

	B – Representations from responsible authorities C – Location map
Relevant Representations	<ul style="list-style-type: none"> • Police

2. APPLICATION

- 2.1 **Ferment London Ltd** has made an application for a premises licence under the Licensing Act 2003:
- To authorise the supply alcohol for consumption on and off the premises
 - Late night refreshment
- 2.2 The application is attached as Appendix A. The applicant has proposed measures that could be converted to conditions (see paragraph 8.1 below).

3. CURRENT STATUS / HISTORY

- 3.1 The premises are not currently licensed for any activity.

4. REPRESENTATIONS: RESPONSIBLE AUTHORITIES

From	Details
Environmental Health Authority (Environmental Protection)	Representation has been withdrawn with the agreed conditions as set out in para 8.1
Environmental Health Authority (Environmental Enforcement)	Representation has been withdrawn with the agreed conditions as set out in para 8.1
Environmental Health Authority (Health & Safety)	Have confirmed no representation on this application
Weights and Measures (Trading Standards)	Have confirmed no representation on this application
Planning Authority	No representation received
Area Child Protection Officer	Have confirmed no representation on this application
Fire Authority	No representation received
Police (Appendix B)	Representation received on the grounds of The Prevention of Crime and Disorder, Public Safety, Prevention of Public Nuisance,
Licensing Authority	Have confirmed no representation on this application.
Health Authority	Representation has been withdrawn with the agreed conditions as set out in para 8.1

5. REPRESENTATIONS: OTHER PERSONS

From	Details
Representation received from and on behalf of local residents.	None

6. GUIDANCE CONSIDERATIONS

- 6.1 The Licensing Authority is required to have regard to any guidance issued by the Secretary of State under the Licensing Act 2003.

7. POLICY CONSIDERATIONS

- 7.1 Licensing Sub-Committee is required to have regard to the London Borough of Hackney's Statement of Licensing Policy ("the Policy") adopted by the Licensing Authority.
- 7.2 The Policy applies to applications where relevant representations have been made. With regard to this application, policies LP1 (Planning), LP2 (Provisional Statements), LP3 (Operating Schedule), LP4 (Crime and Disorder), LP5 (Public Nuisance), LP6 (Protection of Children from Harm), LP8 (Public Safety) are relevant

8. OFFICER OBSERVATIONS

- 8.1 If the Sub-Committee is minded to approve the application, the following conditions should be applied the licence:

Supply Of Alcohol (On/Both)

1. No supply of alcohol may be made under the premises licence:
 - (a) At a time when there is no designated premises supervisor in respect of the premises licence.
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period

of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

5.5.1. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sales or supply of alcohol.

5.2 The designated premises supervisor in relation to the premises licences must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5.3. The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:-

- (a) a holographic mark or
- (b) an ultraviolet feature

6. The responsible person must ensure that:

a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- beer or cider: 1/2 pint;
- gin, rum, vodka or whisky: 25ml or 35ml; and
- still wine in a glass: 125ml; and

b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

Minimum Drinks Pricing

7. 7.1 A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7.2 For the purposes of the condition set out in paragraph 7.1 above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula - $P = D + (D \times V)$
Where -

(i) P is the permitted price,

(ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

7.3 Where the permitted price given by Paragraph 7.2(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7.4 (1) Sub-paragraph 7.4(2) below applies where the permitted price given by Paragraph 7.2(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Door Supervision

8. Each individual who is to carry out a security activity at the premises must be licensed by the Security Industry Authority.

Conditions derived from operating schedule

9. CCTV covering the interior & exterior of the premises will be installed to the minimum standards of the metropolitan police service and will be kept operational at all times the premises are open to the public. It shall be capable of taking a head & shoulders shot of persons entering the premises, be capable of storing images for a minimum of 31 days and a member of staff trained & capable of downloading images shall be on duty at all times the premises are open to the public. Images shall be provided to the police or authorised council officers on request.

10. No open bottles, no glasses or drinks will be permitted to be taken outside the premises at any time except to the outside drinking area including the tables & chairs when in use until 22.00.

11. The outside drinking area shall be closed to the public at 22.00 daily and customers asked to go inside the premises at that time. No open bottles, glasses or drinks shall be permitted outside after 22.00.

12. After 22.00 a maximum of 10 smokers will be allowed outside at any time. Staff shall monitor their conduct by use of the CCTV and physically.

13. Only sealed bottles may be sold for consumption off the premises.

14. Challenge 25 will be operated as the proof of age policy

15. Front of house/waiting staff will be trained on induction and at six monthly intervals for their role & in the operation of challenge 25. Training will include identifying persons under 25, making a challenge, acceptable proof of age and checking it, making and recording a refusal, proxy sales, avoiding conflict & responsible alcohol retailing.

16. An incident book shall be kept at the premises, and made available to the police or authorised council officers, which will record the following:

- A) all crimes reported,
- B) lost property,
- C) all ejections of customers,
- D) any complaints received,
- E) any incidents of disorder,
- F) any seizure of drugs or offensive weapons,
- G) any faults in the CCTV,
- H) any refusal in the sale of alcohol,
- I) any visit by a relevant authority or emergency service,
- J) door supervisor details if required.

17. Notices will be prominently displayed by the entry/ exit door and bar (as appropriate) advising customers:

- A) that CCTV and Challenge 25 are in operation;
- B) of the provisions of the licensing act regarding underage & proxy sales;
- C) of the permitted & opening times of the premises;
- D) of the opening & closing times of the outside drinking area;
- E) that no open bottles, no glasses or drinks will be permitted to be taken Outside the premises at any time except to the outside drinking area including the tables & chairs when in use until 22.00.
- F) that only sealed bottles may be sold & removed for consumption off the premises;
- G) to respect residents, leave quietly and not to loiter outside;
- H) that the premises has a zero tolerance to illegal drugs & weapons;

18. That a maximum of 10 smokers will be allowed outside after 22.00.

19. A minimum of 2 staff shall be on duty in the bar from 19.00 to close on Friday, Saturday and on bank holidays.

20. Management shall undertake an ongoing daily risk assessment to identify the staffing levels and any need for SIA licensed door supervisors.

21. If door supervisors are in attendance they must record their dates & times of attendance, full name, full SIA licence number and if employed by an independent company the name & address of the company in a section within the incident book.

22. All door supervisors must clearly display their SIA licence while on duty.

23. The premises shall have written zero tolerance policies for drugs and weapons the details of which will be included in staff training. A copy of the policies shall be provided to the licensing authority.

24. The premises shall have a written dispersal policy the details of which will be included in staff training. A copy of the policy shall be provided to the licensing authority.

25. At the terminal hour a member of staff shall be tasked to monitor departing customers to remind them to leave the premises & area quietly, ensure customers do not loiter outside, monitor their conduct and ensure no open bottles, no glasses or drinks are removed from the premises

26. Notices will be prominently displayed by the entry/ exit door and bar as appropriate- see section b condition 9 for full details.

27. No open bottles, no glasses or drinks will be permitted be taken outside the premises at any time except to the outside drinking area including the tables & chairs when in use until 22.00.

28. Management & staff will regularly monitor the outside of the premises including customers outside smoking by CCTV & physically. Suitable containers will be provided for cigarette ends.

29. The front of the premises will be kept tidy at all times and shall be swept at close.

30. No deliveries will be received or glass bottles/rubbish removed between 21.00 and 08.00.

31. A phone number will be displayed for residents to contact management with any concerns. Details of any complaints & the action taken will be recorded in the incident book.

32. Staff will direct customers to a nearby cab office or call a cab for Customers on request.

33. Any music will only be played at a background level

34. Notices will be prominently displayed by the entry/ exit door and bar as appropriate

35. Challenge 25 will be operated as the proof of age policy. Only a photographic driving licence, valid passport, proof of age card bearing the holders photograph and the pass hologram/logo on it or HM forces. Photographic ID card will be accepted as proof of age.

36. All refusals of service will be recorded in the incident book (refusals section) and will be made available to the police or authorised council officers on request.

37. Front of house staff will be trained on induction and at six monthly intervals in the operation of challenge 25. Training will include identifying

persons under 25, making a challenge, acceptable proof of age and checking it, making and recording a refusal, proxy sales, avoiding conflict & responsible alcohol retailing.

38. No child or young person under 18 will be permitted to be on the premises at anytime.

Conditions derived from Responsible Authority representations

39. Any music (live or recorded) and amplified voices will be played at a background level and indoors only.

40. The Licensee shall ensure that all staff are fully trained and made aware of the legal requirement of businesses to comply with their duty of care as regards the disposal of waste produced from the business premises. The procedure for handling and preparing for disposal of the waste shall be in writing and displayed in a prominent place where it can be referred to at all times by staff.

41. The Licensee shall ensure that any contract for general and recyclable waste disposal shall be appropriate in size to the amount of waste produced by the business. The Licensee shall maintain an adequate supply of waste receptacles provided by his registered waste carrier (refuse sacks or commercial waste bins) in order to ensure all refuse emanating from the business is always presented for collection by his waste carrier and shall not use any plain black or unidentifiable refuse sacks or any other unidentifiable or unmarked waste receptacles.

42. In order to minimise the amount of time any waste remains on the public highway in readiness for collection, the Licensee will ensure the timeframe within which it may expect its waste carrier to collect is adhered to.

43. The Licensee shall erect a sign asking customers to refrain from littering the public highway outside the premises and will also instruct member of staff to make regular checks of the area immediately outside and within 10 metres either side of the premises and remove any litter, bottles and glasses emanating from the premises. A final check should be made at close of business.

44. The Licensee shall provide a safe receptacle for cigarette ends to be placed outside for the use of customers, such receptacle being carefully placed so as not to cause an obstruction or trip.

45. The current trade waste agreement/duty of care waste transfer document shall be conspicuously displayed and maintained in the window of the premises where it can be conveniently seen and read by persons standing. This should remain unobstructed at all times and should clearly identify:-

- the name of the registered waste carrier
- the date of commencement of trade waste contract
- the date of expiry of trade waste contract
- the days and times of collection
- the type of waste including the European Waste Code

46. Any sales of alcohol to be consumed off site shall be charged at no less than 50p per unit of alcohol. The licence holder will prepare a price list calculating the units for each available product, which shall be made available to the Police or Licensing Enforcement on request

9. REASONS FOR OFFICER OBSERVATIONS

9.1 Conditions 9 to 38 above are derived from the applicant's operating schedule. Conditions 39 has been proposed by Environmental Protection, 40 to 45 by Environmental Enforcement and 46 by Public Health. The proposed conditions have been accepted by the applicant.

10. LEGAL COMMENTS

10.1 The Council has a duty as a Licensing Authority under the Licensing Act 2003 to carry out its functions with a view to promoting the following 4 licensing objectives;

- The Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- The Protection of Children from Harm

10.2 It should be noted that each of the licensing objectives have equal importance and are the only grounds upon which a relevant representation can be made and for which an application can be refused or terms and conditions attached to a licence.

11. HUMAN RIGHTS ACT 1998 IMPLICATIONS

11.1 There are implications to;

- **Article 6** – Right to a fair hearing
- **Article 14** – Not to discriminate
- Balancing: **Article 1**- Peaceful enjoyment of their possession (i.e. a licence is defined as being a possession) with **Article 8** – Right of Privacy (i.e. respect private & family life) to achieve a proportionate decision having regard to the protection of an individuals rights against the interests of the community at large.

12. MEMBERS DECISION MAKING

A. Option 1

That the application be refused

B. Option 2

That the application be approved, together with any conditions or restrictions which Members consider necessary for the promotion of the Licensing objectives.

13. CONCLUSION

13.1 That Members decide on the application under the Licensing Act 2003.

Group Director, Neighbourhoods and Housing	Kim Wright
Lead Officer (holder of original copy):	Mike Smith Principal Licensing Officer Licensing Service 2 Hillman Street E8 1FB Telephone: 020 8356 4973

LIST OF BACKGROUND PAPERS RELATING TO THIS REPORT

The following document(s) has been relied upon in the preparation of the report.

Description of document	Location
Office File: Forest Road Brewing Co., Railway Arch 355, Westgate Street, Hackney, London, E8 3RL	Licensing Service 2 Hillman Street London E8 1FB

Printed matter

Licensing Act 2003

LBH Statement of Licensing Policy

LTH : 081802
SR : 548764
LDR : 31/10/16

[Insert name and address of relevant licensing authority and its reference number (optional)]

APPENDIX A

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We FERMENT LONDON LTD

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description FOREST ROAD BREWING CO, RAILWAY ARCH. 355 WESTGATE STREET, LONDON E8 3RL			
Post town	LONDON	Postcode	E8 3RL
Telephone number at premises (if any)			
Non-domestic rateable value of premises	£7,700 BAND B		

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i. as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)
- iv. other (for example a statutory corporation) please complete section (B)

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or X

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over			Please tick yes		
Current postal address if different from premises address					
Post town			Postcode		
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over			Please tick yes		
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name FERMENT LONDON LTD
Address RAILWAY ARCH, 355 WESTGATE STREET, LONDON E8 3RL
Registered number (where applicable) 09131289
Description of applicant (for example, partnership, company, unincorporated association etc.) PRIVATE LIMITED COMPANY
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
21	02	016

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
00	00	0000

Please give a general description of the premises (please read guidance note 1)
 THE PREMISES WHICH IS LOCATED IN A RAILWAY ARCH WILL OPERATE AS A TAP ROOM (MICRO PUB). THE TAP ROOM WILL BE TO THE FRONT OF THE PREMISES (WITH ENTRY FROM WESTGATE STREET) AND WILL CONSIST OF THE BAR, CUSTOMER SEATING / STANDING AREA & TOILET. TO THE REAR OF THE PREMISES WILL BE THE STORAGE AREA WITH A SMALL PILOT BREWERY.
 THERE WILL BE ADDITIONAL SEATING TO THE IMMEDIATE OUTSIDE OF THE BAR (LOCATED ON PRIVATE LAND). ESTIMATED CAPACITY WILL BE 25 SEATED & 25 STANDING INSIDE THE TAP ROOM AND 20 SEATED PLUS 20 STANDING OUTSIDE.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment | Please tick any that apply |
|-------------------------------------------------------------------------------------------------------------|----------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)

X

Supply of alcohol (if ticking yes, fill in box J)

X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

1

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	X
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3) NONE		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4) NONE		
Thur					
Fri	23.00		Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) NONE		
		00.00			
Sat	23.00				
		00.00			
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) NONE					
Mon	15.00	23.00						
Tue	15.00	23.00						
Wed	15.00	23.00						
Thur	15.00	23.00						
Fri	15.00	00.00						
Sat	12.00	00.00						
Sun	12.00	22.00						
						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) NONE		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name KAYLEIGH COLLINS
Address [REDACTED]
Postcode [REDACTED]
Personal licence number (if known) TO BE ADVISED
Issuing licensing authority (if known) LONDON BOROUGH OF ISLINGTON

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).
 NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) NONE
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) NONE
Mon	15.00		
		23.30	
Tue	15.00		
		23.30	
Wed	15.00		
		23.30	
Thur	15.00		
		23.30	
Fri	15.00		
		00.30	
Sat	12.00		
		00.30	
Sun	12.00		
		22.30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

WE WILL OPERATE OUR BUSINESS IN A RESPONSIBLE MANNER AND ACTIVELY PROMOTE THE LICENSING OBJECTIVES AT ALL TIMES.

b) The prevention of crime and disorder

- 1) CCTV COVERING THE INTERIOR & EXTERIOR OF THE PREMISES WILL BE INSTALLED TO THE MINIMUM STANDARDS OF THE METROPOLITAN POLICE SERVICE AND WILL BE KEPT OPERATIONAL AT ALL TIMES THE PREMISES ARE OPEN TO THE PUBLIC. IT SHALL BE CAPABLE OF TAKING A HEAD & SHOULDERS SHOT OF PERSONS ENTERING THE PREMISES, BE CAPABLE OF STORING IMAGES FOR A MINIMUM OF 31 DAYS AND A MEMBER OF STAFF TRAINED & CAPABLE OF DOWNLOADING IMAGES SHALL BE ON DUTY AT ALL TIMES THE PREMISES ARE OPEN TO THE PUBLIC. IMAGES SHALL BE PROVIDED TO THE POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST.
- 2) NO OPEN BOTTLES, NO GLASSES OR DRINKS WILL BE PERMITTED TO BE TAKEN OUTSIDE THE PREMISES AT ANY TIME EXCEPT TO THE OUTSIDE DRINKING AREA INCLUDING THE TABLES & CHAIRS WHEN IN USE UNTIL 22.00.
- 3) THE OUTSIDE DRINKING AREA SHALL BE CLOSED TO THE PUBLIC AT 22.00 DAILY AND CUSTOMERS ASKED TO GO INSIDE THE PREMISES AT THAT TIME. NO OPEN BOTTLES, GLASSES OR DRINKS SHALL BE PERMITTED OUTSIDE AFTER 22.00.
- 4) AFTER 22.00 A MAXIMUM OF 10 SMOKERS WILL BE ALLOWED OUTSIDE AT ANY TIME. STAFF SHALL MONITOR THEIR CONDUCT BY USE OF THE CCTV AND PHYSICALLY.
- 5) ONLY SEALED BOTTLES MAY BE SOLD FOR CONSUMPTION OFF THE PREMISES.
- 6) CHALLENGE 25 WILL BE OPERATED AS THE PROOF OF AGE POLICY. (SEE BOX E FOR FURTHER DETAILS.)
- 7) FRONT OF HOUSE / WAITING STAFF WILL BE TRAINED ON INDUCTION AND AT SIX MONTHLY INTERVALS FOR THEIR ROLE & IN THE OPERATION OF CHALLENGE 25. TRAINING WILL INCLUDE IDENTIFYING PERSONS UNDER 25, MAKING A CHALLENGE, ACCEPTABLE PROOF OF AGE AND CHECKING IT, MAKING AND RECORDING A REFUSAL, PROXY SALES, AVOIDING CONFLICT & RESPONSIBLE ALCOHOL RETAILING.
- 8) AN INCIDENT BOOK SHALL BE KEPT AT THE PREMISES, AND MADE AVAILABLE TO THE POLICE OR AUTHORISED COUNCIL OFFICERS, WHICH WILL RECORD THE FOLLOWING:
 - A) ALL CRIMES REPORTED,
 - B) LOST PROPERTY,
 - C) ALL EJECTIONS OF CUSTOMERS,
 - D) ANY COMPLAINTS RECEIVED,
 - E) ANY INCIDENTS OF DISORDER,
 - F) ANY SEIZURE OF DRUGS OR OFFENSIVE WEAPONS,
 - G) ANY FAULTS IN THE CCTV,
 - H) ANY REFUSAL IN THE SALE OF ALCOHOL,
 - I) ANY VISIT BY A RELEVANT AUTHORITY OR EMERGENCY SERVICE,
 - J) DOOR SUPERVISOR DETAILS IF REQUIRED.
- 9) NOTICES WILL BE PROMINENTLY DISPLAYED BY THE ENTRY/ EXIT DOOR AND BAR (AS APPROPRIATE) ADVISING CUSTOMERS:
 - A) THAT CCTV & CHALLENGE 25 ARE IN OPERATION;
 - B) OF THE PROVISIONS OF THE LICENSING ACT REGARDING UNDERAGE & PROXY SALES;
 - C) OF THE PERMITTED & OPENING TIMES OF THE PREMISES;

- D) OF THE OPENING & CLOSING TIMES OF THE OUTSIDE DRINKING AREA;
- E) THAT NO OPEN BOTTLES, NO GLASSES OR DRINKS WILL BE PERMITTED TO BE TAKEN OUTSIDE THE PREMISES AT ANY TIME EXCEPT TO THE OUTSIDE DRINKING AREA INCLUDING THE TABLES & CHAIRS WHEN IN USE UNTIL 22.00.
- F) THAT ONLY SEALED BOTTLES MAY BE SOLD & REMOVED FOR CONSUMPTION OFF THE PREMISES;
- G) TO RESPECT RESIDENTS, LEAVE QUIETLY AND NOT TO LOITER OUTSIDE;
- H) ADVISING THAT THE PREMISES HAS A ZERO TOLERANCE TO ILLEGAL DRUGS & WEAPONS;
- I) THAT A MAXIMUM OF 10 SMOKERS WILL BE ALLOWED OUTSIDE AFTER 22.00.
- 10) A MINIMUM OF 2 STAFF SHALL BE ON DUTY IN THE BAR FROM 19.00 TO CLOSE ON FRIDAY, SATURDAY AND ON BANK HOLIDAYS.
- 11) MANAGEMENT SHALL UNDERTAKE AN ONGOING DAILY RISK ASSESSMENT TO IDENTIFY THE STAFFING LEVELS AND ANY NEED FOR SIA LICENSED DOOR SUPERVISORS.
- 12) IF DOOR SUPERVISORS ARE IN ATTENDANCE THEY MUST RECORD THEIR DATES & TIMES OF ATTENDANCE, FULL NAME, FULL SIA LICENCE NUMBER AND IF EMPLOYED BY AN INDEPENDENT COMPANY THE NAME & ADDRESS OF THE COMPANY IN A SECTION WITHIN THE INCIDENT BOOK.
- 13) ALL DOOR SUPERVISORS MUST CLEARLY DISPLAY THEIR SIA LICENCE WHILE ON DUTY.
- 14) THE PREMISES SHALL HAVE WRITTEN ZERO TOLERANCE POLICIES FOR DRUGS AND WEAPONS THE DETAILS OF WHICH WILL BE INCLUDED IN STAFF TRAINING. A COPY OF THE POLICIES SHALL BE PROVIDED TO THE LICENSING AUTHORITY.
- 15) THE PREMISES SHALL HAVE A WRITTEN DISPERSAL POLICY THE DETAILS OF WHICH WILL BE INCLUDED IN STAFF TRAINING. A COPY OF THE POLICY SHALL BE PROVIDED TO THE LICENSING AUTHORITY.
- 16) AT THE TERMINAL HOUR A MEMBER OF STAFF SHALL BE TASKED TO MONITOR DEPARTING CUSTOMERS TO REMIND THEM TO LEAVE THE PREMISES & AREA QUIETLY, ENSURE CUSTOMERS DO NOT LOITER OUTSIDE, MONITOR THEIR CONDUCT AND ENSURE NO OPEN BOTTLES, NO GLASSES OR DRINKS ARE REMOVED FROM THE PREMISES.

c) Public safety

A FIRE RISK ASSESSMENT AND EMERGENCY PLAN WILL BE PREPARED & REGULARLY REVIEWED. STAFF WILL BE GIVEN APPROPRIATE FIRE SAFETY TRAINING.

d) The prevention of public nuisance

- 1) NOTICES WILL BE PROMINENTLY DISPLAYED BY THE ENTRY/ EXIT DOOR AND BAR AS APPROPRIATE- SEE SECTION B CONDITION 9 FOR FULL DETAILS.
- 2) NO OPEN BOTTLES, NO GLASSES OR DRINKS WILL BE PERMITTED TO BE TAKEN OUTSIDE THE PREMISES AT ANY TIME EXCEPT TO THE OUTSIDE DRINKING AREA INCLUDING THE TABLES & CHAIRS WHEN IN USE UNTIL 22.00.
- 3) MANAGEMENT & STAFF WILL REGULARLY MONITOR THE OUTSIDE OF THE PREMISES INCLUDING CUSTOMERS OUTSIDE SMOKING BY CCTV & PHYSICALLY. SUITABLE CONTAINERS WILL BE PROVIDED FOR CIGARETTE ENDS.
- 4) THE FRONT OF THE PREMISES WILL BE KEPT TIDY AT ALL TIMES AND SHALL BE SWEEPED AT CLOSE.
- 5) NO DELIVERIES WILL BE RECEIVED OR GLASS BOTTLES / RUBBISH REMOVED BETWEEN 21.00 AND 08.00.
- 6) A PHONE NUMBER WILL BE DISPLAYED FOR RESIDENTS TO CONTACT MANAGEMENT WITH ANY CONCERNS. DETAILS OF ANY COMPLAINTS & THE ACTION TAKEN WILL BE RECORDED IN THE INCIDENT BOOK.
- 7) STAFF WILL DIRECT CUSTOMERS TO A NEARBY CAB OFFICE OR CALL A CAB FOR CUSTOMERS ON REQUEST.

8) ANY MUSIC WILL ONLY BE PLAYED AT A BACKGROUND LEVEL.

e) The protection of children from harm

- 1) NOTICES WILL BE PROMINENTLY DISPLAYED BY THE ENTRY/ EXIT DOOR AND BAR AS APPROPRIATE– SEE SECTION B CONDITION 9 FOR FULL DETAILS.
- 2) CHALLENGE 25 WILL BE OPERATED AS THE PROOF OF AGE POLICY. ONLY A PHOTOGRAPHIC DRIVING LICENCE, VALID PASSPORT, PROOF OF AGE CARD BEARING THE HOLDERS PHOTOGRAPH AND THE PASS HOLOGRAM / LOGO ON IT OR HM FORCES PHOTOGRAPHIC ID CARD WILL BE ACCEPTED AS PROOF OF AGE.
- 3) ALL REFUSALS OF SERVICE WILL BE RECORDED IN THE INCIDENT BOOK (REFUSALS SECTION) AND WILL BE MADE AVAILABLE TO THE POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST.
- 4) FRONT OF HOUSE STAFF WILL BE TRAINED ON INDUCTION AND AT SIX MONTHLY INTERVALS IN THE OPERATION OF CHALLENGE 25. TRAINING WILL INCLUDE IDENTIFYING PERSONS UNDER 25, MAKING A CHALLENGE, ACCEPTABLE PROOF OF AGE AND CHECKING IT, MAKING AND RECORDING A REFUSAL, PROXY SALES, AVOIDING CONFLICT & RESPONSIBLE ALCOHOL RETAILING.
- 5) NO CHILD OR YOUNG PERSON UNDER 18 WILL BE PERMITTED TO BE ON THE PREMISES AT ANY TIME.

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee. X
- I have enclosed the plan of the premises. X
- I have sent copies of this application and the plan to responsible authorities and others where applicable. X
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. X
- I understand that I must now advertise my application. X
- I understand that if I do not comply with the above requirements my application will be rejected. X

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	26/09/2016

Capacity	AUTHORISED LICENSING CONSULTANT
----------	---------------------------------

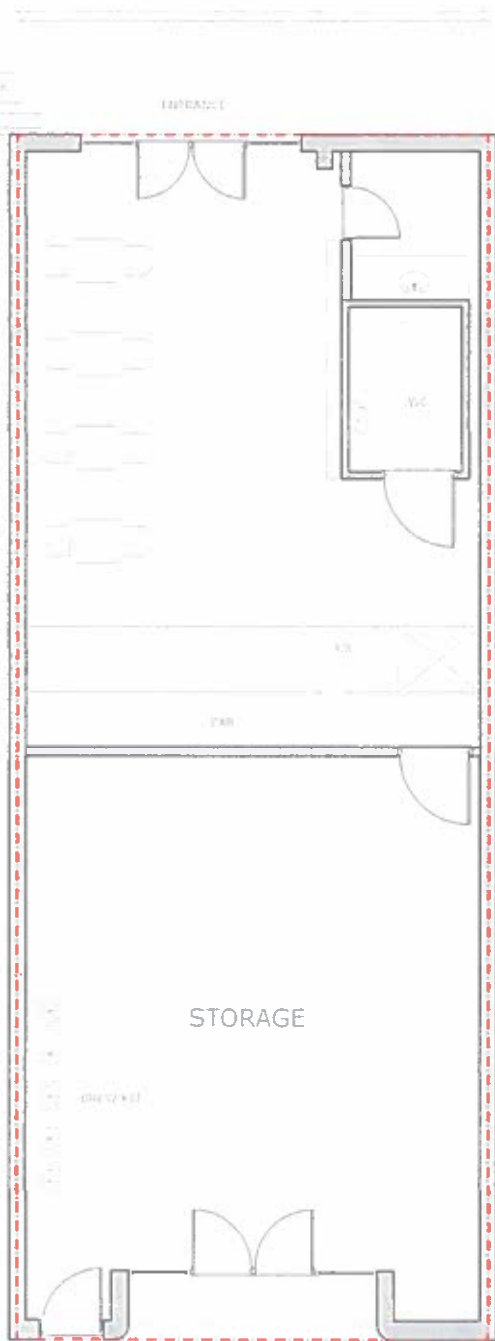
For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) GT LICENSING CONSULTANTS, [REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
Telephone number (if any)		[REDACTED]	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) [REDACTED]			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.



GROUND FLOOR PLAN

30 SFP 2015

ADVANCE
ARCHITECTURE

ARCHITECTURE / PLANNING / LICENSING
Unit 17, Ashley House, Ashley Road
London N17 9LZ
020 8801 6801 / 0 7879 999 178
www.advancepl.co.uk
info@advancepl.co.uk

PLEASE NOTE

1. All dimensions to be verified on site
2. All dimensions are in millimeters
3. No work shall commence until all approvals and agreements have been obtained. These include, Planning, Building Regulations, Thames Water and party Wall.
4. The Copyright of this drawing belong to Advance Planning and Licensing Limited

Date	13/09/16
Scale (@ A4)	1:100
Drawn by	
Checked by	KK

PROJECT STATUS	LICENSING	
	PROPOSED	
PROJECT	Arch 355 Westgate Street, E8 3RL	
SHEET	SITE	
JOB No.	16.000	
DRAWING NUMBER	S 100	REV

APPENDIX B

RESPONSIBLE AUTHORITY REPRESENTATION: APPLICATION UNDER THE LICENSING ACT 2003

RESPONSIBLE AUTHORITY DETAILS

NAME OF AUTHORITY	Metropolitan Police service
ADDRESS OF AUTHORITY	Licensing Unit, Stoke Newington Police Station 33 Stoke Newington High Street London N16 8DS
CONTACT NAME	PC 691GD Kerrie RYAN
TELEPHONE NUMBER	020 7275 3022
E-MAIL ADDRESS	hackneylicensing@met.police.uk

APPLICATION PREMISES

NAME & ADDRESS OF PREMISES	Forest Road Brewing Co Railway Arch 355 Westgate Street London E8 3RL
NAME OF PREMISES USER	Ferment London Ltd

COMMENTS

I make the following relevant representations in relation to the above application to vary the Premises Licence at the above address.

- 1) the prevention of crime and disorder ◆
- 2) public safety ◆
- 3) the prevention of public nuisance ◆
- 4) the protection of children from harm

Representations (which include comments and/or objections) in relation to:

Police make the following representations in relation to the application for a Premises Licence at FOREST ROAD BREWING CO., RAILWAY ARCH, 355 WESTGATE STREET, LONDON, E8 3RL for the following reason(s):

This venue is located directly in between Mare Street and Broadway Market where footfall is becoming heavier all the time due to new licensed premises in the area.

The application describes the premises as a micro pub with a tap room to the front with a capacity of 50 and an outside space capable of accommodating 40

Police would like further information on a couple of points in the application:

- What are the off sales of alcohol required for? There is already a huge problem with people drinking on the street in this specific area, which is currently a priority for departments across Hackney Council and the police. Police have huge concerns that this could add to the problems.
- The application seeks late night refreshment on Fridays and Saturdays, yet the plans do not show a kitchen. What food will be served and where will it be prepared? Is there adequate extraction in place?
- What experience do the operators and DPS have of working in licensed premises?
- Dispersal of customers is again a huge problem in this area. Customers are often noisy and boisterous after having consumed alcohol and have a tendency to urinate, vomit and cause litter and damage to nearby local residents properties. Police would like to see a dispersal plan to ensure that all customers are directed towards public transport and encouraged to leave the area quickly and quietly at the end of the night.

Police would like to meet with the applicant at the venue to discuss this application and conditions and how this application can progress.

The above representations are supported by the following evidence and information.

Application submitted

Are there any actions or measures that could be taken to allay concerns or objections? If so, please explain.

Signed PC 691GD RYAN (By E-mail)

Name (printed)

APPENDIX C



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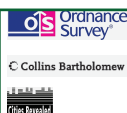
Forest Road Bewing Co

Scale 1/1250

at A4



Date 11/11/2016



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